

BACHELOR OF SCIENCE IN CRIMINAL JUSTICE ADMINISTRATION AND MANAGEMENT

SCHOOL OF CRIMINAL JUSTICE



IMPROVE YOUR MANAGEMENT OPPORTUNITIES WITH A BACHELOR'S DEGREE

You want to further your talent and pursue a career. A bachelor's degree from Kaplan University could give you the education to do both. As a leading educator of criminal justice professionals, Kaplan University helps graduates gain a broad knowledge base for working in and managing criminal justice organizations.¹ This knowledge could help provide broader career choices and greater opportunities to advance to higher level positions in this growing industry.² Kaplan University's online programs also offer the flexibility required by current law enforcement professionals, with classes accessible from virtually any computer with an Internet connection and the opportunity to study at your convenience.

WHAT'S INSIDE:

- ▶ Career Outcomes
- ▶ Curriculum Highlights
- ▶ Kaplan University Overview

To enroll, call your Admissions Advisor today. For more information, visit studentcenter.kaplan.edu.



THE CRIMINAL JUSTICE FIELD IS GROWING

As the population of the U.S. grows, so does the need for qualified criminal justice professionals. Population expansion and other factors are expected to create over 118,000 new jobs for law enforcement, corrections, and fire and emergency management supervisors and police and corrections officers from 2008 through 2018.³ Growing criminal justice organizations could create management opportunities for qualified and educated individuals.

According to Daniel Bilodeau, Law Enforcement Bureau Chief with the DuPage County, IL Sheriff's Office, "With a continued, increased push for the professionalization of criminal justice organizations, there is an increase in the educational demands for executive and administrative positions. In our office, like many in criminal justice, there is a requirement of college credit hours that must be met just to apply for a sworn deputy sheriff position. When looking at the various agency requirements for managerial positions industry wide, such as police chief, it is very common to see that a bachelor's degree, if not a master's degree, is a requirement to apply." This is also often the case at the federal level, where applicants with a bachelor's degree and several years of law enforcement experience, especially investigative experience, may have the best opportunities in agencies.²



EARN A DEGREE. EXPAND YOUR HORIZONS.

A bachelor's degree in criminal justice administration and management could open the door to a variety of work environments. By starting in entry-level positions, candidates gain the on-the-job experience and abilities to move into specializations such as crime scene investigation or detective units.² Then, in order to apply for/test for supervisory positions or higher, candidates must meet that particular criminal justice agency's requirements, which can often include a bachelor's degree.

Graduates could pursue a career in the following fields: ¹

- Corrections
- Law enforcement
- Policing
- Court services
- Criminal justice agencies
- Psychology
- Education

Positions graduates could qualify for with this degree include:

- Chief of police
- Corrections supervisor
- County sheriff
- Field training officer

- Security manager
- Law enforcement manager
- Parole administrator
- Juvenile detention specialist
- Law enforcement systems analyst

DAY-TO-DAY ACTIVITIES WILL VARY BY POSITION, BUT THESE ARE SOME POSSIBLE TASKS THAT GRADUATES MAY PERFORM:¹

- **Department management:** Determine and formulate policies and provide overall direction of department activities
- **Contract negotiations:** Prepare and negotiate collective bargaining agreements
- **Direction of operations:** Plan, direct, and coordinate operational activities, with the help of subordinate managers
- **Staff education:** Train staff in proper police procedures
- **Investigations:** Investigate evidence from a variety of sources
- **Corrections supervision:** Supervise and coordinate activities of corrections officers
- **Human resources:** Monitor and evaluate the job performance of subordinates; authorize promotions and transfers



PREPARE YOURSELF FOR SUCCESS

Kaplan University's criminal justice administration and management degree program is designed to provide current and aspiring professionals a wide-ranging knowledge base applicable to careers across the law enforcement industry. In addition to enhancing students' knowledge of law enforcement, corrections, and forensics, the curriculum could help them develop the administrative skills to pursue leadership roles in criminal justice.¹ Areas of study include communications, group behavior, decision making, management, and ethics. Students are taught how to implement policies, manage resources effectively, utilize the latest technologies, discover new ways to evaluate multiple issues, and create action plans.

Course offerings include:

- Police Operations
- Risk Management
- Managing Criminal Justice Organizations
- Human Resource Development for the Criminal Justice Professional
- Employment and Policy Law for Supervisors and Managers

The program focuses on:

- Leadership: Developing strategies for management, including supervising personnel, influencing performance, and implementing policies
- Operations: Making sound operational decisions and managing resources in criminal justice agencies
- Technology: Utilizing technology to inform operational and strategic decisions in criminal justice organizations
- Research Methods: Using scientific methods of inquiry to help make reasoned decisions about professional practices in criminal justice agencies
- Law: Applying principles of criminal law and procedure to criminal justice practices
- Ethics: Evaluating ethical, social, and political issues as they relate to the operations of criminal justice agencies
- Criminology Theory: Creating comprehensive plans of action that address the nature and causes of crime

Program Detail

Bachelor of Science in Criminal Justice Administration and Management

- Credit Hours: 180

Accelerated Master's Degree Option for Bachelor's Degree Students

Eligible students in this bachelor's degree program who want to continue on to pursue a master's degree within the School of Criminal Justice or School of Legal Studies may be interested in the accelerated master's degree option. Students complete graduate-level courses within this undergraduate plan of study. Once accepted to the master's degree program, students transfer in the graduate courses and matriculate into a shortened degree plan. This accelerated option allows students to complete both their bachelor's degree and master's degree in less time and at a lower cost than completing both programs separately. Speak to an Academic Advisor for more details upon enrollment in this bachelor's degree program.



HERE IS WHAT ONE INDUSTRY EXPERT HAS TO SAY

Thomas L. Lynch⁴

- Kaplan University Adjunct Professor, Police Sergeant (Retired), and Former Police and Fire Commissioner—Oak Forest, IL

“The Bachelor of Science in Criminal Justice Administration and Management offers the opportunity to tap into your potential. With a curriculum designed to provide you with every avenue leading to a higher level of law enforcement and give you the skills needed to achieve and advance in your career, you could become a manager or administrator in your field.”

KAPLAN UNIVERSITY—A DIFFERENT SCHOOL OF THOUGHT[®]

THE KAPLAN COMMITMENTSM—EXPERIENCE KAPLAN UNIVERSITY WITH NO TUITION OBLIGATION.

At Kaplan University, we are committed to your education, your goals—you. And, as part of our pledge to help you succeed, we're announcing a whole new way to try a Kaplan University degree program for yourself with no tuition obligation.

It's simple. You'll attend real classes for real credits. After an introductory period, if you decide we're right for you, and you meet our academic standards and other requirements, you'll continue on. If not, your obligation ends there. There's no tuition cost or other financial obligation, except for the nonrefundable application fee.⁵

WHY KAPLAN UNIVERSITY?

Our programs are designed to offer you the freedom to grow and pursue your goals. We offer:

- Online classes that allow you to study virtually anytime, anywhere you have an Internet connection.
- Personal Advisors to help you select the courses to meet your goals.
- Reduced tuition rates for active-duty service members and veterans.
- Scholarships for eligible Kaplan University students.
- A portfolio development course that could help translate your work and life experiences into college credit.⁶

Other Programs

In addition to this program, Kaplan University also offers:

- › Bachelor of Science in Criminal Justice
- › Bachelor of Science in International and Comparative Criminal Justice
- › Master of Science in Criminal Justice
- › Master of Science in Homeland Security and Emergency Management

Note From Dean

"Kaplan University's School of Criminal Justice is committed to excellence in education, student success, and career advancement. Our innovative programs, taught by experts in the field, are designed to challenge students to think critically, ethically, and proactively so that they can contribute to agencies and develop best practices as public safety professionals."



Frank DiMarino, Dean
School of Criminal Justice



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IMPORTANT INFORMATION—PLEASE READ

¹ Kaplan University's programs are designed to prepare graduates to pursue employment in fields related to their subjects of study, such as the positions provided as examples. However, Kaplan University does not guarantee that graduates will be placed in any job, equipped to perform all the tasks noted, or eligible for job advancement opportunities. Additional training or certification may be required. In addition, job titles and responsibilities may vary from organization to organization.

² Source: Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, 2010–11 Edition, Police and Detectives, on the Internet at <http://www.bls.gov/oco/ocos160.htm>. These employment projections are provided for informational purposes only. Long-term projections are not intended to predict short-term changes in employment demand due to the current economy.

³ Source: Bureau of Labor Statistics Research Source SOC Codes—33-3012, 33-1011, 33-3050, 33-1021, 33-3010.

⁴ Views and opinions stated herein are the individual's and not necessarily those of Kaplan University. Individual student schedules and experiences may vary. This testimonial was solicited by Kaplan University.

⁵ Classes will count toward a student's degree if satisfactorily completed. No credits are earned if the student withdraws during the introductory period. The introductory period is five weeks, and begins on day one of the student's first academic term. If at any point during the introductory period a student chooses to opt out, he or she will have no other obligation to the University except for the application fee. Only available to new students; continuing students are not eligible.

⁶ Kaplan University does not guarantee the transferability of credit. See University Catalog for Prior Learning Assessment Policy.